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ABSTRACT

This directory promotes better coordination among agencies and organizations that serve migrant and seasonal farmworkers (MSFWs) and their families. The U.S. Department of Agriculture, the U.S. Department of Education, the U.S. Environmental Protection Agency, the U.S. Department of Health and Human Services, the U.S. Department of Justice, and the U.S. Department of Labor all provide services to MSFWs. Descriptions of federal programs within these agencies include the following entries: (1) services provided; (2) statutory authority and regulations; (3) contact person and address; (4) total federal funds for fiscal year 1990 and 1991; (5) total estimated federal funds; (6) agencies administering the program; (7) definition of eligible migrants; and (8) program publications and directories. Similar information is provided for national non-federal organizations that provide services to MSFWs. The following sections are included in the appendices: (1) publications and directories about the Special Supplemental Food Program for Women, Infants and Children; (2) college assistance program directors; (3) high school equivalency program directors; (4) Even Start program directors; (5) state directors of migrant education; (6) office of pesticide program publications and directories; (7) migrant Head Start grantees; (8) community services block grant directory; (9) regional administrators-Migrant and Seasonal Agricultural Workers Protection Act directory and fact sheet; (10) Department of Labor's H-2A fact sheet; (11) Immigration Reform and Control Act fact sheet; and (12) monitor advocate directory. (KS)

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DIRECTORY OF SERVICES

Federal Agencies and Non-Federal Organizations Providing Services to Migrant and Seasonal Farmworkers and Their Families

United States Department of Education
Office of Migrant Education

RC018166

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Office of Educational Research and Improvement
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INTRODUCTION

Federal program and non-federal national organizations that serve migrant farmworkers and their families share a common goal: to improve the effectiveness of programs in meeting the needs of migrants. Factors related to mobility, seasonal work patterns and the lack of resources in the areas where migrants work and live make it difficult for migrant families to receive a continuous level of high-quality services. Recognizing that the key to the successful delivery of services lies in better coordination between health, education, housing, employment and legal agencies, the U.S. Department of Education has compiled this directory.

This publication is a result of a cumulative effort of the programs represented within and is intended to provide information on the various services for migrants. The U.S. Department of Education plans to update and distribute this publication annually. If you have any suggestions or would like to include additional information, please submit your recommendations to:

Director
Office of Migrant Education
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-6135

MARCH 1991

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FEDERAL AGENCIES THAT PROVIDE SERVICES TO MIGRANT AND SEASONAL FARMWORKERS AND THEIR FAMILIES

COMMUNITY FACILITIES LOAN PROGRAM

U.S. Department of Agriculture

1. **Services Provided:**

Loan funds to public bodies, non-profit organizations, and Federally recognized Indian tribes in rural areas of 20,000 or less in population for essential community facilities projects for health care, public safety, public service, and cultural and educational facilities.

2. **Statutory Authority and Regulations:**

(a) Consolidated Farm and Rural Development Act, Sections 306 and 310; and
(b) 7 CFR 1942-C.

3. **Contact Person:** James C. Alsop
Address: Community Facilities Division, Room 6304
14th & Independence Avenue, S.W.
Washington, D.C. 20250

Telephone Number: (202) 382-1497

4. **Total Federal Funds for FY:** 1990 95.7 million (Insured)
25.0 million (Guaranteed)

1991 100 million (Insured)
25 million (Guaranteed)

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** $700,000.00

6. **Program Administered by:**

(a) FMHA District offices; and
(b) Farmers Home Administration state offices

7. **Definition of Eligible Migrants:**

Migrant agriculture laborers and their family dependents who establish a temporary residence while performing agriculture work at one or more locations away from the place they call home or home base. (This does not include day-haul agriculture workers whose travels are limited to work areas within one day of their work location.) A home base state is a state which the migrant farm laborer claims as his/her domicile.

8. **Program Publications and Directories:**

NA

FARM LABOR HOUSING LOAN AND GRANT PROGRAM

U.S. Department of Agriculture

1. **Services Provided:**

   The program provides funds for the construction of housing and other ancillary facilities located at a housing site.

2. **Statutory Authority and Regulations:**

   (a) Title V, The Housing Act of 1949, as amended; and
   (b) 7 CFR 1944, subpart D.

3. **Contact Person:** Tom Sanders
   Address: Multi-Family Housing Division
   Room 5343 South Building, USDA
   Washington, D.C. 20250

   Telephone Number: (202) 382-1626

4. **Total Federal Funds for FY:** 1990 11.3 million loans and 10.9 million in grants and (439 units of rental assistance)

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** $10 million

6. **Program Administered by:**

   Farmers Home Administration state offices and district offices.

7. **Definition of Eligible Migrants:**

   Migrant agriculture laborer means any agriculture laborers and family dependents who establish a temporary residence while performing agriculture work at one or more locations away from the place he/she calls home or home base. (This does not include day-haul agricultural workers whose travels are limited to work areas within one day of their work location.) A home base state is the state which the migrant farm laborer claims as his/her domicile. Such migrants must be U.S. citizens or admitted for permanent residency.

8. **Program Publications and Directories:**

   NA

SCHOOL BREAKFAST PROGRAM (SBP)

U.S. Department of Agriculture

1. **Services Provided:**

   The program provides subsidized breakfast service in schools for eligible school children.

2. **Statutory Authority and Regulations:**

   (a) The Child Nutrition Act of 1966, Section 4, as amended;

   The National School Lunch Act, Section 9; and
   (b) 7 CFR 220.

3. **Contact Person:** Chuck Heise
   Address: Food and Nutrition Service
   3101 Park Center Drive
   Alexandria, VA 22302

   Telephone Number: (703) 756-3620

4. **Total Federal Funds for FY:** 1990 $593,930,000.00

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** N/A

6. **Program Administered by:**

   (a) State Education Agencies;
   (b) School Food Authorities (School District); and
   (c) U.S. Department of Agriculture Food and Nutrition Regional Offices

7. **Definition of Eligible Migrants:**

   Children of migrant families meeting prescribed family size and income eligibility standards can receive free or reduced price benefits if their school elects to participate in the SBP program. Both public and non-profit private schools may participate.

8. **Program Publications and Directories:**

   NA

NATIONAL SCHOOL LUNCH PROGRAM (NSLP)

U.S. Department of Agriculture

1. **Services Provided:**

   The program provides subsidized lunch service in schools for eligible school children.

2. **Statutory Authority and Regulations:**

   (a) The National School Lunch Act; as amended; and
   (b) 7 CFR 210.

3. **Contact Person:** Chuck Heise
   Address: Food and Nutrition Service
   3101 Park Center Drive
   Alexandria, VA 22302

   Telephone Number: (703) 756-3620

4. **Total Federal Funds for FY:** 1990 $3,783,087,000.

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** N/A

6. **Program Administered by:**

   (a) State Education Agencies;
   (b) School Food Authorities (School District); and
   (c) U.S. Department of Agriculture Food and Nutrition Regional Offices

7. **Definition of Eligible Migrants:**

   Children of migrant families meeting prescribed family size and income eligibility standards can receive free or reduced price benefits if their school elects to participate in the NSLP program. Both public and non-profit private schools may participate.

8. **Program Publications and Directories:**

   Factsheets available upon request from above address.

SPECIAL MILK PROGRAM (SMP)

U.S. Department of Agriculture

1. **Services Provided:**

   Provides subsidized or free 1/2 pints of milk for children in participating private and public schools.

2. **Statutory Authority and Regulations:**

   (a) The Child Nutrition Act, Section 3, as amended; and
   (b) 7 CFR 215.

3. **Contact Person:** Chuck Heise
   Address: Food and Nutrition Service
   3101 Park Center Drive
   Alexandria, VA 22302

   Telephone Number: (703) 756-3620

4. **Total Federal Funds for FY:** 1990 $20,747,000.00

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** N/A

6. **Program Administered by:**

   (a) State Education Departments;
   (b) School Food Authorities (School District); and
   (c) U.S. Department of Agriculture Food and Nutrition Regional Offices

7. **Definition of Eligible Migrants:**

   Children of migrant families meeting prescribed family size and income eligibility standards can receive free benefits if their school elects to participate in the SMP program. Both public and non-profit private schools may participate.

8. **Program Publications and Directories:**

   NA

SPECIAL SUPPLEMENTAL FOOD PROGRAM FOR WOMEN, INFANTS AND CHILDREN (WIC)

U.S. Department of Agriculture

1. **Services Provided:**

   The WIC Program provides specific nutritious supplemental foods and nutrition education, including information about the dangers of alcohol and other drug use during pregnancy, to low income pregnant, postpartum and breastfeeding women, infants and children up to age five, who are determined to be at nutritional risk. Special program provisions have been implemented in response to the unique needs of the migrant population. For example, a verification of certification card is issued to ensure continuity of benefits as migrant participants move from area to area.

2. **Statutory Authority and Regulations:**

   (a) Child Nutrition Act of 1966, Section 17, as amended; and
   (b) 7 CFR Part 246.

3. **Contact Person:** Ronald J. Vogel, Director
   Address: Supplemental Food Programs Division
   Food and Nutrition Service, USDA
   3101 Park Center Drive
   Alexandria, VA 22302

   Telephone Number: (703) 756-3746

4. **Total Federal Funds for FY:** 1991 $2.35 billion

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:**

   WIC legislation provides for a special migrant set-aside of not less than nine-tenths of one percent (.9%) of appropriated funds for services to eligible migrant populations. For FY 1991 the preliminary set-aside is $16.2 million.

SPECIAL SUPPLEMENTAL FOOD PROGRAM FOR WOMEN, INFANTS AND CHILDREN (WIC)

U.S. Department of Agriculture

6. Program Administered by:

(a) USDA, Food and Nutrition Service at the National level
(b) 86 State agencies, including District of Columbia, Guam, Puerto Rico, Virgin Islands and 32 Indian State agencies; and
(c) Approximately 1,700 local agencies overseeing some 8,300 service sites.

7. Definition of Eligible Migrants:

Migrant farmworker is defined as "an individual whose principal employment is in agriculture on a seasonal basis, who has been employed within the last 24 months, and who establishes, for the purposes of such employment, a temporary abode."

8. Program Publications and Directories:

See Appendix A.

COLLEGE ASSISTANCE MIGRANT PROGRAM (CAMP)

U.S. Department of Education

1. **Services Provided:**

   CAMP provides funds to colleges and universities to assist migrant and seasonal farmworkers enrolled as first year undergraduates to make a successful transition from secondary to post-secondary education.

2. **Statutory Authority and Regulations:**

   (a) Higher Education Act of 1965, Section 418A; and
   (b) 34 CFR 206.

3. **Contact Person:** Francis V. Corrigan
   Address: Office of Migrant Education
   400 Maryland Avenue, S.W.
   Washington, D.C. 20202-6135

   Telephone Number: (202) 401-0740

4. **Total Federal Funds for FY:** 1990 1.720 million

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** 100 percent

6. **Program Administered by:**

   (a) The Federal Office of Migrant Education;
   (b) Institutions of higher education; or
   (c) Non-profit organizations in conjunction with colleges or universities

7. **Definition of Eligible Migrants:**

   (a) Migrant Farmworker means a seasonal farmworker whose employment required travel that precluded the farmworker from returning to his or her domicile (permanent place of residence) the same day.

   (b) Seasonal Farmworker means a person who within the past 24 months was employed for at least 75 days in farmwork and whose primary employment was in farmwork on a temporary or seasonal basis (that is, not a constant year-round activity).

8. **Program Publications and Directories:**

   See Appendix B.

HIGH SCHOOL EQUIVALENCY PROGRAM (HEP)

U.S. Department of Education

1. **Services Provided:**

   HEP funds colleges and universities to prepare migrant and seasonal farmworkers to obtain a High School Equivalency Certificate (GED) and to assist with their transition to a higher education institution, job training program or full-time employment.

2. **Statutory Authority and Regulations:**

   (a) The Higher Education Act, Section 418A; and
   (b) 34 CFR 206.

3. **Contact Person:** Francis V. Corrigan
   Address: Office of Migrant Education
   400 Maryland Avenue, S.W.
   Washington, D.C. 20202-6135

   Telephone Number: (202) 401-0740

4. **Total Federal Funds for FY:** 1990 $7.858 million

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** 100 percent

6. **Program Administered by:**

   (a) The Federal Office of Migrant Education; and
   (b) Institutions of higher education; or
   (c) Non-profit organizations in conjunction with colleges and universities.

7. **Definition of Eligible Migrants:**

   (a) Migrant farmworker means a seasonal farmworker whose employment required travel that precluded the farmworker from returning to his or her domicile (permanent place of residence) within the same day.

   (b) Seasonal farmworker means a person who within the past 24 months was employed for at least 75 days in farmwork and whose primary employment was in farmwork on a temporary or seasonal basis (that is, not a constant year-round activity).

8. **Program Publications and Directories:**

   See Appendix C.

INTER/INTRASTATE COORDINATION CONTRACTS (SECTION 1203)

U.S. Department of Education

1. **Services Provided:**

   (a) Inter/Intrastate Contracts are intended to improve the coordination of education and support services for migrant children nationwide.

   (b) Migrant Student Record Transfer System (MSRTS) is a contract that provides for a computerized system of transferring academic and health data on migrant children as they move between state and local education agencies.

2. **Statutory Authority and Regulations:**

   Hawkins-Stafford Elementary and Secondary School Improvement Amendments of 1988, Part D;
   and
   34 CFR Part 205.

3. **Contact Person:** Francis V. Corrigan
   Address: Office of Migrant Education
   400 Maryland Avenue, S.W.
   Washington, D.C. 20202-6135

   Telephone Number: (202) 401-0740

4. **Total Federal Funds for FY:** 1990 $8,176,034.

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** 100 percent

6. **Program Administered by:**

   (a) State Educational Agencies (SEAs); and
   (b) MSRTS Headquarters in Little Rock, AK

7. **Definition of Eligible Migrants:**

   In general these contracts serve children of migratory agricultural or fishery workers.

8. **Program Publications and Directories:**

   For further information write to above address.

MIGRANT EVEN START

U.S. Department of Education

1. **Services Provided:**

   Migrant Even Start provides funds to establish and improve programs to meet the special educational needs of migrant children by integrating early childhood education and adult education for their parents into a unified program.

2. **Statutory Authority and Regulations:**

   Hawkins-Stafford Elementary and Secondary School Improvement Amendments of 1988, Part B;
   and
   34 CFR Part 212.

3. **Contact Person:** Francis V. Corrigan
   Address: Office of Migrant Education
   400 Maryland Avenue, S.W.
   Washington, D.C. 20202-6135

   Telephone Number: (202) 401-0740

4. **Total Federal Funds for FY 1990:** $726,030
   FY 1991: $1,493,000

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** 100 percent

6. **Program Administered by:**

   State Educational Agencies

7. **Definition of Eligible Migrants:**

   Parents eligible for participation in an adult basic education program, their currently migratory children ages 1-7 inclusive, and formerly migratory children ages 1-7 inclusive, if space is available.

8. **Program Publications and Directories:**

   See Appendix D.

STATE BASIC GRANT PROGRAM (SECTION 1201)

U.S. Department of Education

1. **Services Provided:**

   Provides funds to State educational agencies (SEAs) to implement instruction and support programs for migrant school-aged children.

2. **Statutory Authority and Regulations:**

   (a) Hawkins-Stafford Elementary and Secondary School Improvement Amendments of 1988, Section 1201; and
   (b) 34 CFR 201.

3. **Contact Person:** Francis V. Corrigan
   Address: Office of Migrant Education
   400 Maryland Avenue, S.W.
   Washington, D.C. 20202-6135

   Telephone Number: (202) 401-0740

4. **Total Federal Funds for FY:** 1990 $274,029,100

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** 100 percent

6. **Program Administered by:**

   State Educational Agencies (SEAs)

7. **Definition of Eligible Migrants:**

   In general, the program serves children of currently or formerly (up to five years) migratory agricultural or fishery workers.

8. **Program Publications and Directories:**

   See Appendix E.

HANDICAPPED MIGRATORY AGRICULTURAL AND SEASONAL FARMWORKER

U.S. Department of Education

1. **Services Provided:**

   Projects provide vocational rehabilitation services to handicapped migratory and seasonal farmworkers and services to members of their family who are with them.

2. **Statutory Authority and Regulations:**

   The authorizing legislation is the Rehabilitation Act of 1973, Section 312, P.L. 93-112, as amended by P.L. 99-506 (29 USC 777b) (expires September 30, 1991)

3. **Contact Person:** Edward Hofler
   Address: Program Officer
   Rehabilitation Services Administration
   U.S. Department of Education
   Switzer Building, Room 3318
   330 C Street, S.W.
   Washington, D.C. 20202-2740

   Telephone Number: (202) 732-1332

4. **Total Federal Funds for FY:** 1990 1,086,000

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** $1,086,000

6. **Program Administered by:**

   Rehabilitation Services Administration, U.S. Department of Education

7. **Definition of Eligible Migrants:**

   Migrant or seasonal farmworkers who are handicapped and members of their immediate family.

8. **Program Publications and Directories:**

   NA

ADULT MIGRANT FARMWORKER AND IMMIGRANT EDUCATION

U.S. Department of Education

1. **Services Provided:**

   Grants to States and local eligible recipients to support planning, developing, and evaluating programs which are designed to provide adult education programs, services, and activities to meet the special needs of migrant farmworkers and immigrants.

2. **Statutory Authority and Regulations:**

   Adult Migrant Farmworker and Immigrant Education, P.L. 100-297, Title III, Part D, Section 381

3. **Contact Person:** Joyce Fowlkes Campbell
   Address: Division of Adult Education & Literacy
   U.S. Department of Education
   400 Maryland Avenue, S.W.
   Room 4428, MES Bldg.
   Washington, D.C. 20202-7240

   Telephone Number: (202) 732-2412

4. **Total Federal Funds for FY 1990:** 0 **FY 1991:** 0

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** not funded

6. **Program Administered by:**

   Division of Adult Education and Literacy, U.S. Department of Education

7. **Definition of Eligible Migrants:**

   NA

8. **Program Publications and Directories:**

   NA

OFFICE OF PESTICIDE PROGRAMS

Occupational Safety Branch, Field Operations Division

U.S. Environmental Protection Agency

1. **Services Provided:**

   Responsible for protecting farmworkers, mixers, loaders, applicators and other workers exposed to pesticides. Develops regulations to protect agricultural workers from pesticide hazards and educational materials on pesticide safety.

2. **Statutory Authority and Regulations:**

   Federal Insecticide, Fungicide, and Rodenticide Act; Worker Protection Standards for Agricultural Pesticides, 40 CFR Parts 156 and 170.

3. **Contact Person:** Patricia Breslin, Chief
   Address: Occupational Safety Branch, H7506C
   Office of Pesticide Programs
   U.S. Environmental Protection Agency
   401 M Street, S.W.
   Washington, D.C. 20460

   Telephone Number: (703) 557-7666

4. **Total Federal Funds for FY:** 1990 $750,000

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** Varies each year, FY 1990 $500,000.

6. **Program Administered by:**

   Varies each year; FY 1990 grants, interagency agreements and contracts: San Diego State University; Florida Cooperative Extension Service; North Carolina State University; National Migrant Resource Program; Equity Associates.

7. **Definition of Eligible Migrants:**

   All farmworkers on farms, forests, nurseries and greenhouses (migrant and seasonal) exposed to pesticides are covered by the Worker Protection Standards.

8. **Program Publications and Directories:**

   See Appendix F.

MIGRANT HEAD START

U.S. Department of Health and Human Services

1. **Services Provided:**

   Provides a comprehensive early childhood program for migrant preschool children.

2. **Statutory Authority and Regulations:**

   (a) Head Start Act, Omnibus Budget Reconciliation Act of 1981, as amended; and
   (b) 45 CFR 1304.

3. **Contact Person:** Frank Fuentes
   Address: 330 "C" Street, S.W.
   Switzer Building
   Washington, D.C. 20013

   Telephone Number: (202) 245-0455

4. **Total Federal Funds for FY:** 1991 $51,363,751

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** 100 percent

6. **Program Administered by:**

   (a) Federal Migrant Head Start office;
   (b) Local non-profit organizations; and
   (c) Selected State agencies.

7. **Definition of Eligible Migrants:**

   Migrant pre-school aged children of parents who have changed their place of residence in the last 12 months in search of agricultural work.

8. **Program Publications and Directories:**

   See Appendix G.

MIGRANT HEALTH PROGRAM

U.S. Department of Health and Human Services

1. **Services Provided:**

   Provides comprehensive primary health care services for migrant and seasonal farmworkers.

2. **Statutory Authority and Regulations:**

   (a) Public Health Service Act, Title III, Section 329; and
   (b) 42 CFR 56.

3. **Contact Person:** Sonia M. Leon Reig/Jack Egan
   Maria Lago/Helen Kavanagh
   Address: Office of Migrant Health
   DPCS/BHCD/DHHS
   5600 Fishers Lane, Room 7A55
   Rockville, Maryland 20857

   Telephone Number: (301) 443-1153

4. **Total Federal Funds for FY:** 1990 $48.5 million
   1991 $51.7 million

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** 100 percent

6. **Program Administered by:**

   Bureau of Health Care Delivery Assistance, Division of Primary Care Services, and Ten Regional Department of Health and Human Services offices.

7. **Definition of Eligible Migrants:**

   (a) "Migrant Farmworker" is a person whose principal employment is in agriculture and has been so employed in the last 24 months and has established a temporary abode for such employment.

   (b) "Seasonal Farmworker" is a person whose principal employment is in agriculture and returns to his or her permanent residence after each day's work.

8. **Program Publications and Directories:**

   "Migrant Health Center Directory" is available by request at the National Migrant Resource Program Inc., Austin, Texas (512) 447-0770.

COMMUNITY SERVICES BLOCK GRANT PROGRAM (CSBG)

U.S. Department of Health and Human Services

1. **Services Provided:**

   Funds are provided to states to provide a range of programs and activities designed to eliminate the various causes of poverty at the community level.

2. **Statutory Authority and Regulations:**

   (a) Community Services Block Grant Act of 1981, Public Law 97-35, as amended, Section 671; and
   (b) 45 CFR Part 96.

3. **Contact Person:** Mae Brooks
   Address: Office of Community Services
   Family Support Administration
   Health and Human Services
   370 L'Enfant Promenade, S.W.
   Washington, D.C. 20447

   Telephone Number: (202) 401-9343

4. **Total Federal Funds for FY:** 1990 $322,089,887

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** Direct grants are awarded to States.

6. **Program Administered by:**

   The Governor in each state designates the state agency responsible for administering the CSBG program.

7. **Definition of Eligible Migrants:**

   Eligible entities are migrant and seasonal farmworker organizations, community action agencies, and limited purpose agencies which receive funding under Section 221 of the Economic Opportunity Act (EOA) of 1964, as amended. The EOA is the predecessor of the CSBG Act.

8. **Program Publications and Directories:**

   See Appendix H.

SPECIAL AGRICULTURAL WORKER PROGRAM (SAW)
REPLENISH AGRICULTURAL WORKER PROGRAM (RAW)

U.S. Department of Justice

1. **Services Provided:**

   Adjudication of benefits under the Immigration and Nationality Act (INA), including temporary and permanent residence, proof of alien registration, travel documents for permanent residents, and naturalization.

2. **Statutory Authority and Regulations:**

   Special Agricultural Worker Program (Section 210 of INA)
   Replenishment Agricultural Worker Program (Section 210A of INA)
   Temporary H-2A Workers (Section 218 of INA)

3. **Contact Person:**

   SAW & RAW Programs: Michael T. Jaromin
   H-2A Program : Flora Richardson
   U.S. Immigration & Naturalization Service
   425 "I" Street, N.W.
   Washington, D.C. 20536

   Telephone Number: (202) 514-3156 and (202) 514-3240

4. **Total Federal Funds for FY:** 1990 N/A FY 1991: N/A

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** N/A

6. **Program Administered by:**

   U.S. Department of Justice
   Immigration and Naturalization Service

7. **Definition of Eligible Migrants:**

   N/A

8. **Program Publications and Directories:**

   N/A

MIGRANT AND SEASONAL AGRICULTURAL WORKER PROTECTION ACT (MSPA) PROGRAM

U. S. Department of Labor

1. **Services Provided:**

   (a) Registration: The program insures that those who hire, employ, furnish and/or transport migrant and seasonal workers for agricultural employment are properly registered prior to engaging in any such farm labor contracting activity.

   (b) Enforcement: The Wage and Hour Division enforces MSPA which provides for proper money payments, safe transportation, and safe and healthful housing for all agricultural workers entitled to its protection.

2. **Statutory Authority and Regulations:**

   Public Law 97-470, 96 STAT. 2583; 29 USC 1801, et seq.; Regulations 29 CFR, Part 500.

3. **Contact Person:** Corlis Sellers
   Address: Employment Standards Administration
   Wage and Hour Division
   200 Constitution Avenue, N.W.
   Washington, D.C. 20210
   Telephone Number: (202) 523-4670

4. **Total Federal Funds for FY:** N/A (Enforcement, not grants)

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** N/A

6. **Program Administered by:** The Employment Standards Admin., Wage and Hour Division

7. **Definition of Eligible Migrants:**

   (a) Migrant Agricultural Worker: an individual who is employed in agricultural employment of a seasonal or other temporary nature, and who is required to be absent overnight from his permanent place of residence.

   (b) Seasonal Agricultural Worker: an individual who is employed in agricultural employment of a seasonal or other temporary nature, and who is not required to be absent overnight from his permanent place of residence.

8. **Program Publications and Directories:**

   "Fact Sheet" No. ESA-9 and List of Regional Administrators, see Appendix I.

MIGRANT AND SEASONAL FARMWORKER PROGRAM (JTPA)

U.S. Department of Labor

1. **Services Provided:**

   Job training employment opportunities, job search assistance, training related and non-training related supportive services leading to eventual placement in unsubsidized agricultural or non-agricultural employment.

2. **Statutory Authority and Regulations:**

   (a) Job Training Partnership Act, Section 402; and
   (b) 20 CFR 633.

3. **Contact Person:** Charles C. Kane
   Address: 200 Constitution Avenue, N.W.
   Room N 4643
   Washington, D.C. 20210

   Telephone Number: (202) 535-0500

4. **Total Federal Funds for FY:** 1990 $69,047,000

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** N/A

6. **Program Administered by:**

   Public agencies and private non-profit organizations funded through biennial competition on a state or substate basis.

7. **Definition of Eligible Migrants:**

   Eligibility is limited to migrant and seasonal farmworkers, and their dependents who during any consecutive 12-month period within the 24 month period preceding their application for enrollment received at least 50% of their total earned income or were employed at least 50% of their total work time in farmwork and whose annual family income does not exceed the higher of either the poverty level of 70 percent of the federal guidelines.

8. **Program Publications and Directories:**

   N/A

IMMIGRATION AND NATIONALITY ACT
as amended by
THE IMMIGRATION REFORM AND CONTROL ACT OF 1986 (IRCA) PROGRAM

U.S. Department of Labor

1. **Services Provided:**
ESA's Wage and Hour Division enforces the labor standards protection afforded H-2A workers and domestic workers similarly employed. These protections are required to be incorporated in employer-proposed job offers and in "work contracts" between employers and their workers.

IRCA established the H-2A (temporary non-immigrant agricultural worker) program to improve responsiveness to agricultural employers' needs while at the same time ensuring basic labor standards protection to workers imported and employed under the H-2A program.

2. **Statutory Authority and Regulations:**

Public Law 99-603, 100 STAT. 3359, 8 USC 1101, et. seq; Regulations 29 CFR, Part 501 and 20 CFR, Part 655

3. **Contact Person:** Corlis Sellers
Address: Employment Standards Administration
Wage and Hour Division
200 Constitution Avenue, N.W.
Washington, D.C. 20210

Telephone Number: (202) 523-4670

4. **Total Federal Funds for FY:** N/A (Enforcement, not grants)

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** N/A

6. **Program Administered and Enforced by:**

The Employment and Training Administration and the Employment Standards Administration's Wage and Hour Division.

7. **Definition of Eligible Migrants:**

Non-immigrant agricultural labor performing services of a temporary or seasonal nature: i.e., employment performed at certain seasons of the year, usually in relation to the production and/or harvesting of a crop, or for a limited time period of less than one year.

8. **Program Publications and Directories:**

H-2A Fact Sheet, see Appendix J.

SPECIAL AGRICULTURAL WORKERS (SAWs) and REPLENISHMENT AGRICULTURAL WORKERS (RAWs)

U.S. Department of Labor

1. **Services Provided:**

   The Wage and Hour Division enforces the reporting and employment requirements for seasonal agricultural workers employed from October 1, 1988 through September 30, 1992.

   The Immigration Reform and Control Act of 1986 (IRCA) requires all employers of "special agricultural workers" engaged in seasonal agricultural work to provide certain information to the Federal Government. On the basis of this information, the Secretaries of Labor and Agriculture will determine the number, if any, of additional replenishment agricultural workers to be admitted into the United States.

2. **Statutory Authority and Regulations:**

   Public Law 99-603, 100 STAT. 3359, 8 USC 1101, et. seq; Regulations 29 CFR, Parts 502 and 503

3. **Contact Person:** Corlis Sellers
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   Wage and Hour Division
   200 Constitution Avenue, N.W.
   Washington, D.C. 20210
   Telephone Number: (202) 523-4670

4. **Total Federal Funds for FY:** N/A (Enforcement, not grants)

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** N/A

6. **Program Administered and enforced by:**

   The Employment Standards Admin., Wage and Hour Division (in conjunction with INS, USDA, and the Bureau of the Census).

7. **Definition of Eligible Migrants:**

   (a) Has an INS Alien Registration Number in the A90000000 series ("A-9" followed by any 7 digits);

   (b) Is employed in seasonal agricultural services for one or more work days of at least 4 hours after 10/1/88.

8. **Program Publications and Directories:**

   "Fact Sheet" No. ESA-88-20 see Appendix K.

MIGRANT AND SEASONAL FARMWORKER SERVICES (MSFW)

U.S. Department of Labor

1. **Services Provided:**

   MSFW provides employment services to domestic U.S. Migrant and Seasonal Farmworkers that include, a complaint system, outreach, job referral, training, and referral to other supportive services.

2. **Statutory Authority and Regulations:**

   (a) Wagner Peyser Act of 1933, as amended; and
   (b) 20 CFR 651, 653 and 658.

3. **Contact Person:** Gilbert Apodaca
   Address: Employment and Training Admin., USDL
   200 Constitution Ave., N.W., Room N-4456
   Washington, D.C. 20003

   Telephone Number: (202) 535-0174

4. **Total Federal Funds for FY:** No specific amount set aside for MSFW.

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** N/A

6. **Program Administered by:**

   State Employment Service Agencies.

7. **Definition of Eligible Migrants:**

   Migrant Farmworker: A seasonal farmworker who had to travel to do the farmwork so that he/she was unable to return to his/her permanent address or residence within the same day.

8. **Program Publications and Directories:**

   National Monitor Advocate Directory -- See Appendix L.

TEMPORARY ALIEN AGRICULTURAL LABOR CERTIFICATION PROGRAM (H-2-A)

U.S. Department of Labor

1. **Services Provided:**

   Provides temporary, foreign farmworkers for employers who meet certification requirements.

   Permits employers who meet requirements to import temporary farmworkers, provided no U.S. workers are available.

2. **Statutory Authority and Regulations:**

   (a) Immigration, Reform and Control Act of 1986, Section 216; and
   (b) 20 CFR Part 655, Subpart B.

3. **Contact Person:** John Hancock
   Address: Division of Foreign Labor Certification
   200 Constitution Avenue, N.W.
   Washington, D.C. 20003

   Telephone Number: (202) 535-0166

4. **Total Federal Funds for FY:** 1990 $3.5175 million (est)

5. **Total Estimated Federal Funds for Migrants and Seasonal Farmworkers and their Families:** N/A

6. **Program Administered by:**

   Division of Foreign Labor Certification, U.S. Department of Labor

7. **Definition of Eligible Migrants:**

   Migrants who work in this program are not usually U.S. citizens.

   An employer is eligible for temporary foreign farmworker assistance if: 1) there are no sufficient qualified, able and willing U.S. domestic workers available at the time and place needed and 2) employment of such foreign farmworkers would not adversely affect similarly employed U.S. domestic workers.

8. **Program Publications and Directories:**

   N/A

NATIONAL NON-FEDERAL ORGANIZATIONS THAT PROVIDE SERVICES TO MIGRANT AND SEASONAL FARMWORKERS AND THEIR FAMILIES

FARMWORKER JUSTICE FUND

Non-Federal Legal Service Organization

1. **Services Provided:**

   Litigation, public education, policy analysis, advocacy for migrant and seasonal farmworkers.

2. **Contact Person:** Valerie A. Wilk, Health Specialist
   Address: Farmworker Justice Fund
   2001 S Street, N.W.
   Suite 210
   Washington, D.C. 20009

   Telephone Number: (202) 462-8192

3. **Program Administered by:** Farmworker Justice Fund

4. **Definition of Eligible Migrants:**

   The program serves all migrant and seasonal farmworkers and their organizations.

5. **Program Publications and Directories:**

   Farmworker Justice News - quarterly newsletter

   The Occupational Health of Migrant and Seasonal Farmworkers in the United States

   (available upon request)

MIGRANT LEGAL ACTION PROGRAM

Non-Federal Legal Service Organization

1. **Services Provided:**

   The program operates as a national legal services support center which provides representation to migrant and seasonal farmworkers and provides technical assistance to migrant and other legal services field programs nationwide.

2. **Contact Person:** Roger Rosenthal
   Address: Migrant Legal Action Program
   2001 S Street, N.W.
   Suite 310
   Washington, D.C. 20009

   Telephone Number: (202) 462-7744

3. **Program Administered by:**

   Headquarters office in Washington, D.C.

4. **Definition of Eligible Migrants:**

   The program refers eligibility questions to local field programs who determine clients' eligibility on the basis of Legal Services Corporation regulations.

5. **Program Publications and Directories:**

   N/A

INTERSTATE MIGRANT EDUCATION COUNCIL

1. **Services Provided:**

Develop broad based understanding among education, business and government decision makers in order to create an awareness of the unique needs of the migrant student population.

Facilitate opportunities for interstate cooperation through sharing of model programs that meet the unique needs of migrant students.

Identify major barriers and develop alternative solutions for minimizing difficulties attributable to student mobility, intermittent attendance, limited English proficiency and other factors.

2. **Contact Person:** Dean Speaks, Admin. Asst.
Address: John P. Perry, Senior Project Consultant
Jim L. Gonzales, Senior Policy Analyst
Education Commission of the States
707 17th Street
Suite 2700
Denver, Colorado 80202-3427

Telephone Number: (303) 299-3680

3. **Program Administered by:**

Education Commission of the States

4. **Definition of Eligible Migrants:**

Per definitions used in the Migrant Education Program

5. **Program Publications and Directories:**

Migrant Education Issuegram
Migrant Education: A Consolidated View Report
Annual Reports
Special Education for Migrant Students Report
(copies available through the Denver, CO office)

NATIONAL GOVERNORS' ASSOCIATION

1. **Services Provided:**

   None. The National Governors' Association occasionally gets involved in issues relating to farmworkers, and has also conducted studies on migrant and seasonal farmworkers at the request of the Governor of Minnesota.

2. **Contact Person:** Fernando L. Alegria, Jr.
   Address: National Governors' Association
   Hall of States
   Suite 250
   444 North Capitol Street
   Washington, D.C. 20001

   Telephone Number: (202) 624-5427

3. **Program Administered by:**

   NA

4. **Definition of Eligible Migrants:**

   NA

5. **Program Publications and Directories:**

   NA

APPENDICES

SPECIAL SUPPLEMENTAL FOOD PROGRAM FOR WOMEN, INFANTS AND CHILDREN (WIC)

U.S. Department of Agriculture

Program Publications and Directories:

"How WIC Helps," USDA Food and Nutrition Service, PA-1198 (English), PA-1198-S (Spanish)

"Supplemental Food Programs of the United States Department of Agriculture," USDA Food and Nutrition Service, FNS-235 (English), FNS-235-S (Spanish)

"WIC Makes a Difference," USDA Food and Nutrition Service, PA-1446 (English)

"WIC for your Baby's Sake" (poster to target benefits available to low-income pregnant women), USDA Food and Nutrition Service, PA-1444 (English)

"Pregnant? Drugs and Alcohol Can Hurt Your Unborn Baby," pamphlet, USDA Food and Nutrition Service, PA-1464 (English)

"Pregnant? Drugs and Alcohol Can Hurt Your Unborn Baby," poster, USDA Food and Nutrition Service, PA-1469 (English), PA-1469-S (Spanish)

November 1990

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APPENDIX C

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CHAPTER I
MIGRANT EDUCATION PROGRAM
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January 18, 1991

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OFFICE OF PESTICIDE PROGRAMS

Occupational Safety Branch, Field Operations Division

U.S. Environmental Protection Agency

Program Publications and Directories:

Pesticide Safety for Farmworkers/Uso Seguro de Pesticidas para los Trabajadores del Campo (28 page bilingual handbook)

Pesticide Safety for Non-Certified Mixers, Loaders and Applicators/Uso Seguro de Pesticidas para Mezcladores, Cargadores y Aplicadores no Certificados (28 page bilingual handbook)

Be Safe with Pesticides/Use Pesticidas Con Cuidado (22 by 28" bilingual poster)

Protective Clothing for Pesticides (16 by 22" poster/guide, English)

Ropa protectora para los gue usan pesticidas (16 by 22" poster/guide, Spanish)

Pesticide Safety and Training Materials Catalog/Catalogo de materiales educativos y proteccion sobre pesticidas (132 page bilingual catalog)

Recognition and Management of Pesticide Poisoning, Fourth Edition (207 page guide for health providers, English-- 122 page Third Edition available in Spanish)

Pesticide Safety Slide/Tape/Video Program for Farmworkers (bilingual, 45 minutes, with leaders guides and classroom materials)

Pesticide Safety Slide/Tape/Video Program for Non-Certified Mixers, Loaders and Applicators (bilingual, 45 minutes, with leaders guides and classroom materials)

MIGRANT HEAD START

U.S. Department of Health and Human Services

List of Grantees

Arizona Affiliated Tribes
Phoenix, Arizona

Community Action Program for
Central Arkansas
Conway, Arkansas

Campesinos Unidos, Inc.
Brawley, California

Kings Community
Action Program
Hanford, California

Stanislaus County
Department of Education
Modesto, California

Target Area Program for
Child Development
Bakersfield, California

The Center for Education
and Manpower Resources
Ukiah, California

Tri-County Migrant Head Start
Fresno, California

Tulare County
Department of Education
Visalia, California

Weld County Division of
Human Resources
Greeley, Colorado

Oterno Jr. College Child
Development Services
LaJunta, Colorado

Idaho Migrant Council
Caldwell, Idaho

Illinois Dept. of Children
and Family Service
Springfield, Illinois

Michigan Economics for
Human Development
Lansing, Michigan

Tri-Valley Opportunity
Council
Crookston, Minnesota

Home Education Livelihood
Program
Albuquerque, New Mexico

Migrant and Indian Coalition
For Coordinated Child Care
Gladstone, Oregon

Tennessee Opportunity
Program Inc.
New Port, Tennessee

Texas Migrant Council
Laredo, Texas

East Coast Migrant Head
Start Project
Arlington, Virginia

EPIC
Yakima, Washington

Washington State Migrant
Council
Sunnyside, Washington

National Association for State Community Services Programs

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U.S. Department of Labor
Program Highlights

Fact Sheet No. ESA 86-9

LABOR STANDARDS FOR MIGRANT AND SEASONAL AGRICULTURAL WORKERS

The Migrant and Seasonal Agricultural Workers Protection Act (MSPA) requires agricultural employers, agricultural associations, and farm labor contractors to observe certain labor standards when employing migrant and seasonal agricultural workers, unless exemptions apply. Certain persons and organizations, such as family businesses, small businesses, some seed and tobacco operations, labor unions, and their employees, are exempt. MSPA requires farm labor contractors to register with the U.S. Department of Labor.

What is the difference between migrant and seasonal agricultural workers?

As defined by MSPA, migrant agricultural workers are those employed in agricultural work of a seasonal or temporary nature who are required to be absent overnight from their permanent residence.

Seasonal agricultural workers also are employed in agricultural work of a seasonal or temporary nature, but return to their permanent residence at night. There are two classes of seasonal agricultural workers: field workers; and workers employed in canning, packing, ginning, seed conditioning, and other processing operations who are transported to or from their place of employment by means of a day-haul operation. Day-haul workers assemble at a pick-up point each day waiting to be hired and employed, are transported to the job site, and later the same day are transported to a drop-off point.

Rights of migrant and seasonal agricultural workers

When migrant agricultural workers are recruited by farm labor contractors, agricultural employers, and agricultural associations, accurate information about the prospective employment must be disclosed to them. The information must be presented in writing in English, Spanish, or other languages, as appropriate, and must include: where they will work and whether there is a strike, work stoppage, slowdown, or interruption of operations by employees at the work site; the crops and kinds of activities on which they may be employed; how long they will be employed; how much they will be paid; whether transportation, housing, and other benefits will be provided, and any charges for the benefits; whether the employer will receive commissions or other benefits for sales made to the workers by any establishment in the area of the job site; and any terms and conditions for occupancy of migrant housing.

The above information must be disclosed in writing to day-haul seasonal workers when they are being recruited. Other seasonal agricultural workers have a right to the information in writing upon request when they are offered work. When presented in writing, the information must be in English, Spanish, or other languages, as appropriate.

Thereafter, migrant and seasonal agricultural workers have a right to receive upon request information described above at any other time during their employment.

This is one of a series of fact sheets highlighting U.S. Department of Labor programs. It is intended as a general description only and does not carry the force of legal opinion.

Migrant and seasonal agricultural workers have the following rights, regardless of whether their employers are farm labor contractors, agricultural employers or agricultural associations:

-- to have the terms of their working arrangements met;
-- when being recruited, to have farm labor contractors show proof that they have registered with the Department of Labor;
-- to be paid wages when due;
-- to receive itemized, written statements of earnings for each pay period, amounts deducted, and reasons for the deductions;
-- to purchase goods and services from the source of their choice;
-- when provided transportation, to be transported in vehicles which are properly insured, are operated by licensed drivers, and meet federal and state safety standards;
-- to have a poster setting forth their rights displayed in a conspicuous place at the job site; and
-- for migrant workers who are provided housing:
  * to be housed in a facility which meets substantive federal and state safety and health standards; and
  * to have a statement of the terms and conditions of occupancy posted conspicuously at the housing site or presented to them.

Enforcement

Migrant and seasonal agricultural workers have a right to receive the wages their employers agreed to pay them. Under the Fair Labor Standards Act, that amount is generally not less than $3.35 an hour (the federal minimum wage). Federal law does not require overtime pay for most agricultural workers.

Violations of MSPA may result in administrative sanctions, civil or criminal prosecution, civil money penalties of up to $1,000 per violation, fines of up to $10,000, and prison terms of up to three years.

The Wage and Hour Division of the U.S. Labor Department's Employment Standards Administration enforces MSPA. Inquiries are treated in a confidential manner. MSPA prohibits retaliation or discrimination against workers who file complaints, testify, or in any way exercise their rights on their own behalf or on behalf of others.

For more information, get in touch with a local office of the state employment service or the Wage and Hour Division. The division's offices are listed in most telephone directories under U.S. Government, Department of Labor.

H-2A FACT SHEET

The Department of Labor's (the Department) H-2A enforcement program has been implemented in strict accordance with the requirements of the Immigration and Nationality Act (INA), as amended by the Immigration Reform and Control Act (IRCA) of 1986. IRCA established a substantially revised H-2A program to improve the prior H-2 program's responsiveness to agricultural employers' needs while at the same time ensuring basic labor standards protections to H-2A workers.

The new H-2A program was implemented on June 1, 1987, under regulations issued by the Department's Employment and Training Administration (ETA), which administers the H-2A application, recruitment and certification processes, and the Employment Standards Administration (ESA), which enforces the labor standards protections afforded H-2A workers through its Wage and Hour Division (WHD).

The INA provides that the employment of temporary nonimmigrant agricultural workers under the H-2A program will not adversely affect the wages and working conditions of U.S. workers similarly employed, and provides certain labor standards protections to all workers employed under the program. The specific labor standards protections afforded H-2A workers (and domestic workers similarly employed) are established by statute and regulation, and are required to be incorporated in employer-proposed job offers and "work contracts" established between participating employers and their workers.

The Department's H-2A enforcement program targets proportionally more H-2A employers than the proportion of non-H-2A agricultural employers subject to inspection under other labor standards protection laws we enforce. However, our H-2A enforcement is not achieved by the exclusion of all other agricultural employers from compliance inspection under the other labor standards laws.

The Department's enforcement program still includes vigorous efforts by both ETA and ESA to educate employers with respect to their responsibilities under the program. One of IRCA's key changes in establishing the new H-2A program was a statutory requirement for increased enforcement of its labor standards protections. H-2A enforcement resources were allocated among the regions based upon both the number of applications filed by employers who wish to participate in the H-2A program and the number of employers certified under the prior H-2 program.

The WHD provides information and expert speakers on the H-2A program for appearances before employer groups. The provision of such information to employers has proven to be a very important tool in promoting voluntary compliance.

U.S. Department of Labor
Program Highlights

ESA 88-20
Fact Sheet No.

REPORTING AND RECORDKEEPING REQUIREMENTS AND LABOR STANDARDS FOR SPECIAL AGRICULTURAL WORKERS

The Immigration Reform and Control Act (IRCA) of 1986 requires all employers of "special agricultural workers" engaged in seasonal agricultural work to provide certain information to the Federal government.

A reportable worker is one who:

--Has an Immigration and Naturalization Service (INS) Alien Registration Number in the A90000000 series (that is, "A-9" followed by any seven digits), and

--Is employed in seasonal agricultural services for one or more work days of at least four hours after October 1, 1988.

The A90000000 Alien Registration Number series includes legal, work-authorized residents admitted to the U.S. under Sections 245A, 210, and 210A of the Immigration and Nationality Act (INA).

Reporting Requirements:

Beginning October 1, 1988, agricultural employers must identify their reportable workers from the Alien Registration Number contained on INS Form I-9. The I-9 is completed at the time of hiring in order to verify the worker's employment eligibility. If the worker's eligibility for employment has been certified by the State Employment Service Agency (SESA), that agency must furnish the worker's Alien Registration Number on its certification of employment eligibility.

From October 1, 1988, through September 30, 1992, agricultural employers must file a signed, certified copy of Form ESA-92 (Work-day Report) each quarter if they have employed any reportable workers. This form must be used to report the number of work-days of at least 4 hours for each reportable worker employed in seasonal agricultural services. This form must be completed and submitted even if a reportable worker is so employed for only one day during a quarter. The Secretaries of Agriculture and Labor will use this information to help determine the need for admitting any additional, or replenishment, agricultural workers to the U.S.

Form ESA-92 is available at the U.S. Department of Labor's Wage and Hour Division Area Offices, the U.S. Department of Agriculture's (USDA) county extension service offices, county offices of the USDA's Agricultural Stabilization and Conservation Service, and the Immigration and Naturalization Service's Border Patrol offices.

This is one of a series of fact sheets highlighting U.S. Department of Labor programs. It is intended as a general description only and does not carry the force of legal opinion.

Quarterly reporting periods and submission dates for the fiscal years from 1989 through 1992 are as follows:

Reporting Period	ESA-92 Submission Date
October 1 to December 31 ----	Mail by January 16
January 1 to March 31 -------	Mail by April 17
April 1 to June 30 ---------	Mail by July 17
July 1 to September 30 ------	Mail by October 16

Form ESA-92 must be mailed to:

Committee for Employment Information on Special Agricultural Workers
1201 East 10th Street
Jeffersonville, Indiana 47132.

Also, from October 1, 1989, through September 30, 1992, agricultural employers must furnish to all replenishment agricultural workers (identified by an INS Alien Registration Number within a A90000000 sub-series) on each payday a record of each day employed in seasonal agricultural services. Optional Form WH-501R may be used for this purpose. These forms may also be obtained from the offices listed above.

Recordkeeping:

From October 1, 1988, through September 30, 1992, employers of reportable workers must create and maintain records containing each worker's name, INS Alien Registration Number, Social Security Number, local and permanent addresses (including Zip Code), crops worked and tasks performed, and hours worked each day. Records may be in any recordkeeping format.

Employers must also retain a copy of each dated and signed Work-Day Report (ESA-92) submitted to the Federal Government and each report provided to any replenishment agricultural worker of the number of work-days employed in seasonal agricultural services. Records must be available for inspection by Department of Labor officials and must be retained for at least three years, except that records pertaining to replenishment agricultural workers must be kept at least five years.

Enforcement:

The Wage and Hour Division of the U.S. Labor Department's Employment Standards Administration enforces the provisions of 29 CFR Part 502, Reporting and Employment Requirements for Employers of Certain Workers Employed in Seasonal Agricultural Services. Civil money penalties of up to $1,000 may be assessed for each violation. In addition, any individual who interferes with the conduct of an investigation by a Department of Labor official may be subject to civil money penalties, injunctive action and/or criminal sanctions, as appropriate.

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Connecticut Labor Department
200 Folly Brook Blvd.
Weatherfield, Connecticut 06109

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SHARON TIMBERLAKE (207) 289-5568
Maine Department of Manpower Affairs
Employment Security Division
20 Union Street
Augusta, Maine 04330

Massachusetts

DARRYL MASTON 617-727-9386
Charles F. Hurley Building
Government Center
Boston, Massachusetts 02114

New Hampshire

MICHAEL PARENTEAU 603-228-4083
New Hampshire Department of
Employment Security
32 South Maine Street
Concord, New Hampshire 03301

Rhode Island	VERONICA WHITTLE 401-277-3714 Rhode Island Department of Employment Security 24 Mason Street Providence, Rhode Island 02903
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STATE OFFICES	
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New Jersey	JUAN VARGAS 609-292-7022 New Jersey Department of Labor & Industry Room 902 Labor and Industry Building Trenton, New Jersey 08625 FAX NO. (609) 633-2884
Puerto Rico	MARIA ANTONIA SIERRA 809-754-5382 Puerto Rico Department of Labor Bureau of Employment Security Munoz Rivera 505 Avenue Hato Rey, Puerto Rico 00916
Virgin Islands	RUBY SIMMONS 809-773-1440 Virgin Island Employment Security Agency P.O. Box 1092 St. Thomas, Virgin Islands 00801

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Philadelphia, Pennsylvania 19101
FAX NO. (215) 596-0176

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RICHARD J. SHIELS 302-368-6905
Delaware Employment Security
University Plaza
Stockton Building
Newark, Delaware 19702

Pennsylvania

ELDRED LOWMAN 717-787-6873
Bureau of Employment Security
Department of Labor & Industry
Seventh & Forster Streets
Harrisburg, Pennsylvania 17121

West Virginia

HARRY FOLDEN 304-348-9180
Department of Employment Security
State Office Building
112 California Avenue
Charleston, West Virginia 25305

Maryland

LAWRENCE WORTHINGTON 301-333-5364
Dept. of Employment and Training
1100 North Eutaw Street, Room 209
Baltimore, Maryland 21201

Virginia

JACK TURNER 8-936-6094 (804)-786-6094
Virginia Employment Commission
Job Service Division
P.O. Box 1358
Richmond, Virginia 23211

Dist. of Col.

DOROTHY STANCELL 202-639-1872
D.C. Department of Labor
Employment Security Building
500 C. Street, N.W.
Washington, D.C. 20001

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STATE OFFICES	
Alabama	TOM KARRH 205-242-8009 Department of Industrial Relations Idustrial Relations Building Montgomery, Alabama 36130
Florida	PEDRO NAREZO III 904-487-4105 Department of Labor & Employment Security 2590 Executive Center Circle E Tallahassee, Florida 32399-2152
Georgia	BILL STEWART 404-656-6814 Georgia Department of Labor 148 International Boulevard Rm. 472 Atlanta, Georgia 30303
Kentucky	VINCENT WARREN 502-564-2918 Cabinet for Human Resources Human Resources Building 275 East Main Street 2nd Floor West Frankfort, Kentucky 40621
Mississippi	PATRICIA ADAMS 601-961-7527 Employment Security Commission Post Office Box 1699 Jackson, Mississippi 39205-1699
North Carolina	BILLY GREEN 919-733-6175 Employment Security Commission Post Office Box 27625 Raleigh, North Carolina 27611

South Carolina	MICHAEL J. KALEC 803-737-2660 Employment Security Commission 1550 Gadsden Street Post Office Box 995 Columbia, South Carolina 29202
Tennessee	MS. JUDITH STEWART Job Service Prog. & Tech. Support TN Dept. of Employment Nachville, TN 37245-1200

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Michigan	DAVID FIGGS 313-876-5304 Michigan Employment Security Commission Department of Labor 7310 Woodward Avenue Detroit, Michigan 48202
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OHIO	PABLO NUNEZ 614-644-7292 Ohio Bureau of Employment Services 899 East Broad Street Columbus, Ohio 43215
Wisconsin	JESUS ZAVALA 608-266-2396 Wisconsin Department of Industry, Labor and Human Resources Job Service Division Box 7903 Madison, Wisconsin 53707

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Louisiana	WAYNE J. THIBODEAUX 504-342-3205 Louisiana Department of Labor 1001 North 23rd Street P.O. Box 94094, Capitol Station Baton Rouge, Louisiana 70804-9094 FAX NO. 504-343-4933
New Mexico	GEORGE FLORES 505-841-8452 New Mexico Dept. of Labor 401 Broadway N.E. Albuquerque, New Mexico 87103 FAX NO. 505-841-8491
Oklahoma	BARBARA A. WILLIAMS 405-557-7255 Employment Security Commission Will Rogers Memorial Building Oklahoma City, Oklahoma 73105 FAX NO. 405-557-7256
Texas	Martin Rios 512-475-1179 Texas Employment Commission TEC Main Building 15th and Congress EOB-Rm 502 Austin, Texas 78778 FAX NO. 512-463-3309

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Missouri	DONALD SHOOK (314) 751-2169 Division of Employment Security P.O. Box 59, 421 E. Dunklin Jefferson City, Missouri 65104
Kansas	ROBERT KIDD 913-296-5317 Department of Human Resources 512 West 6th Street Topeka, Kansas 66603
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